



Meeting Minutes

CDMHA BOARD MEETING: Aug 13, 2025, 6:30PM – REMAX ROOM

Present: Traciann Sharp, John Kichinko, Paula Hamilton, Nicole Sansom, Shawwna Carrick, Corry Bently, Michael Kichinko, Katie Gravelle, Arli Harrison, Gareth Holloway, Lorelai Parsons, Jeannitta Lelievre

Regrets: Brent Ferhman, Krystyna Lazar, Mark Annett,

Absent: Betty Caspersen

Late:

Left Early:

Meeting Chair & Time Keeper: Traciann Sharp, Vice President

Meeting Called to Order @ - 6:34pm

Motion to accept July and August meeting agenda by; Arli Harrison

Seconded by; Paula Hamilton

Motion Carried.

Motion to accept June and July meeting minutes by; Lorelai Parsons

Seconded by; Corry Bently

Motion Carried.

- Errors and Omission:

1. Ice Schedulers Report: John – 10min (15m)

- Ice Allocation for 2025/26 is at 34.5 hours per week - same as last year
- Contract firmed up for September ice for 44 hours
- Deadline for confirming season ice(October - March) is September 15.
- Deadline for confirming tournament ice(Challenge Cup & Jamboree) is September 15
- Ice schedule for September Prep Ice is posted on the website under Development
- Haldimand County Ice User Meeting in July

- Live Streaming in County Arenas Report is going to Council in September - Staff Report outlining pros/cons.
- Facility Staff Requests - 1) Set Up/ Take Down of Boards are Association Responsibility. 2) Half Ice Dressing Room Assignments - users need to be respectful of Staff
 - c) Parent/Player Games - users need to get their own insurance
 - d) Outside Skills Providers - must send proof of insurance to the County. This will be reviewed by legal. Additional Insured should include Haldimand Minor Hockey & Haldimand County
- First Monday of each month are the board meetings

2. Registrar's Report: Michael – 5 min (20m)

- Registration as of Aug 13thth 2025 is 205 players
- Players 231, goalies 10
- U5 – 13, U6-13, U7-37, U8-16, U9-29p/0g, U11-39p/5g, U13-32p/2g, U15- 23p/1g, U18 – 19p/2g. (p-players, g-goalies)
- VSC are taking over 8 weeks.

3. VP of Local League Report: Traciann – 5 min (5m)

- Still require U8 and U13 convenor, Arli will post ASAP.
- Believe we have a U15 convenor
- I have no U8 coaches. I am not worried about that right now, they can start late. I will work with John for development ice for them to start later if need be. We will also post for coaches
- I have the following for coaches: U9 – 5, U11 – 3, U13 -4, U15 – 2, U18 – 1 (potentially 2 depending on numbers.
- I feel that U9 will be the only level that I need to do coach selection based on numbers unless they can all work together to figure out how to make it work. I will be speaking to them.
- plan to have a mandatory coach meeting in early September. I will work with John to book the ReMax room and get our info to the coaches.
- continue to monitor registration to determine if we need to wait list any levels. I don't want to wait list but we can service only what we have coaches for.

4. Tyke Convenor/Coordinator Report: Katie – 5 min (30m)

- none

5. Convenor Report : Gareth, Paula, Lorelai, Shawwna– 5 min (35m)

- none

6. Development Convenor Report : Paula – 10 min (45m)

- An email vote was put forward for Velenosi to be the player development
- **The motion passed July 24, 2025.**
Out of 12 that can vote we have 8 yes votes.
- Tender for goalie development provided by Derek Bujan

- **Motion to accept Derek Bujan as Goaltending Development by John Kichinko, seconded by Katie Gravelle**
- **All in favour, motion has passed.**

7. Disciplinary Convenor Report

- Haldimand County Public Conduct Policy is up for review
- The required submission for the Public Conduct Policy needs to be completed for anything happening on County Property

8. Equipment Manager Report: Corry – 5 min (50m)

- Will need buckets for Sept 6th

9. Coach Development Report: – 5 min (55m)

In Camera at 7:53pm

Out of camera at 7:55pm

10. Timekeeper: Krystyna – 5 min (1hr)

- She will be reaching out to timekeepers next week.

11. Treasure Report: Betty – 5 min (1hr 5m)

- **Appendix A**
- **Motion to accept proposed budget by Traciann Sharp, seconded by Gareth Holloway**
- **All in favour, motion passed.**

12. Website: Arli – 5 min (1hr 10m)

- Updating emails
- Will post coaching and convenor positions that are required.

13. Fundraising: Jeanitta – 5 min (1hr 15m)

- Will need to get more of the sponsorship letter out to local business
- Caledonia Smiles would like the gold sponsorship, they have not provided money.
- Sponsorship letter will be sent out board.
- Tickets will need to be printed and prizes for the fundraiser will need to be decided.

14. Select Teams Update: 5 min (1hr 20min)

- **Appendix B – attached document**
- Select Document deferred to next meeting.

15. Tournament Coordinator: Krystyna – 5 min (1hr 25m)

- a) Challenge Cup
 - none
- b) Jamboree
 - None

16. Haldiman River Kings Updates – 2 min

- River Kings asked if they could defer payment to next season.
- Currently owe CDMHA \$7500.00
- Traciann will reach out to Trevor and have a discussion with him, will report back in Sept.

17. Presidents Report: Mark – 15 min (1hr 45m)

- None

18. Open Business – 10 min (1hr 55m)

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19. New Business

- Photo Day – Needs to be Decided. Pixel Photography has reached out with pricing and examples.
- **Motion to go with Pixel Photography by Nicole Sansom seconded by Shawwna Carrick, all in favour. Motion passed.**

Defer to Next Meeting

- Vote on Select Program Policies and procedures.
- Vote on Logo for Select
- Vote on Challenge Cup and Jamboree budget

Motion to adjourn by Paula Hamilton seconded by Katie Gravelle, all in favour, Motion passed.

Next Meeting: Sept 8th, 6:30pm – Remax Room

Appendix A

Caledonia and District Minor Hockey Association 2025 – 2026 Budget Proposal

INCOME

4200	Registration	\$	195,000.00
4201	Fundraiser Fee	\$	14,500.00
4240	Sponsorship/Donations	\$	9,500.00
4500	Challenge Cup Tournament	\$	33,450.00
4600	Jamboree Tournament	\$	18,020.00
4800	Player Development	\$	10,000.00

Total Income		\$	280,470.00
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EXPENSES

	Fundraising Expenses	\$	2,000.00
	Challenge Cup Expenses	\$	21,757.00
	Jamboree Expenses	\$	11,815.00
5040	Audit Fees	\$	4,000.00
5050	Bookkeeping Fees	\$	1,000.00
5060	Awards & Trophies	\$	1,100.00
5080	Banking Fees	\$	310.00
5081	QE Fees	\$	4,300.00
5100	Team Parties	\$	7,000.00
5160	Equipment	\$	600.00
5161	Jerseys & Socks	\$	14,275.00
5164	Supplies	\$	200.00
5170	Player Development	\$	3,955.00
5175	Golaie Development	\$	2,600.00
5180	Coach/Trainer Development	\$	2,000.00
5201	Ice - Development - Skaters	\$	4,792.00
5202	Ice - Regular	\$	113,269.00
5204	Ice - Development - Goalies	\$	898.00
5220	Ice Scheduler	\$	6,000.00
5225	Registrar	\$	6,000.00
5260	Office Expenses	\$	1,000.00
5270	Website	\$	1,700.00

5275	Gamseheets	\$	450.00
5290	OMHA Fees	\$	21,300.00
5360	Photography	\$	3,500.00
5380	Referees	\$	11,100.00
5381	Referee Mileage	\$	5,700.00
5382	Referee Assigning Fee	\$	1,800.00
5390	Registration Expenses	\$	3,400.00
5460	Timekeepers	\$	7,000.00
5910	Other Expenses	\$	1,000.00
Total Expenses		\$	265,821.00
PROFIT/LOSS		\$	14,649.00

The Registration amount is based on 2025.

The Challenge Cup income and expenses is based on the proposed budget for 2026.

The Jamboree income and expenses is based the budget for 2025.

The amount of \$14,275.00 for the jerseys and socks has already been paid and is reflected in the Profit and Loss from May 1, 2024 - April 30, 2025. (We received 674 jerseys and socks.)

Bank account balance as of July 31, 2025 is \$82,483.90